

**PRIVATE SECURITY SERVICES ADVISORY BOARD  
TRAINING COMMITTEE MEETING MINUTES  
SEPTEMBER 27, 2002**

**Held at Richmond Security Services, Inc., Lynchburg, Virginia**

At approximately 10:00 a.m. Chairman Steve Martin called the meeting to order. Those present at the meeting were:

Haywood Long – PISA  
Bill Lewis – PIAVA  
Jim Rowe –Member-at-large  
Charles Carey – Member-at-large  
Cyndy Carey – Member-at-large  
Steve Copeland – PISA  
Larry Daniel – Member-at-large  
Jim Hise – Member-at-large

**DCJS Representation**

Leon Baker

**PSSAB Members**

Steve Martin – Committee Chair  
Robbie Robertson – Committee Vice – Chair

Chairman Martin thanked everyone for attending.

The group then went into the Draft Regulations and looked at the issues that pertain to training. The following recommendations were passed.

**Article 4. Private Security Services Training School Certification**

**6VAC20-171-80. Initial training school application.**

Item B. #4: the words “and partnership” should be added after sole proprietor.

Any reference in the Draft Regulations to “forward a Certificate of Occupancy or other documentation from the local jurisdiction reflecting that the training school meets the Virginia Uniform Statewide Building Code” be deleted.

Any reference in the Draft Regulations to “and the local ordinances including but not limited to fire, health, safety and building occupancy limits and codes” be deleted.

**Article 5. Private Security Services Instructor Certification**

**6VAC20-171-110. Renewal instructor application**

Item B. #3: change to read “Each instructor shall instruct a minimum of three (3) classes within the twenty-four (24) months preceding renewal application.”

Item C: change (36) to (24) months.

**Article 2. Private Security Services Training Schools**

**6VAC20-171-250. Administrative requirements**

Item A. #2: add after assistant training directors “who meet the training director’s qualifications.”

Item A. #19. e: delete.

Item A. #22: change “ostensible licensee” to read “certified training school.”

**6VAC20-171-260. Training school standards of conduct**

Item A. #10: delete “staff”.

Item A. #18: DCJS needs to redefine.

Item A. #21 and #23: DCJS needs to expand in more detail.

Item A. #25: after Services add “if applicable.”

**6VAC20-171-280. Private security services instructor.**

Item A. #16: change “32 hours every two years” to “(3) sessions every (24) months”.

**6VAC20-171-300. Private security training session.**

Item B. #9 a: leave “three” instead of the proposed “four”

Item C. #1: delete “and alert”.

Item D. #11: delete

**Part V. Compulsory Minimum Training Standards for Private Security Services Business Personnel**  
**Article 1. Registration/Certification Category requirements**

**6VAC20-171-350. Entry level training.**

Item B: change “30” to “180”.

Item C: Hour requirement. The committee recommends that the hours remain (16) for unarmed security officer and (24) hours for armed security officer/ courier. This area will be addressed in detail at our next meeting. We will take the JTA and look at it and make recommendations based on our study.

**Article 2. Firearms Training Requirements**  
**6VAC20-171-370. Entry level handgun training.**

Item B. #4: add: “B-27 silhouette or Q target.”

Item B. #6: delete “on the firing line” and add “present”.

Item B. #9 a: change “other hits on silhouette—value 3 points:” to read “other hits on silhouette—value 0 points:”

Item B. #10: change to read: The low light range familiarization of individuals shall be scored as follows: B27/Q target: (5 points in the 7 ring. There will be no pass /fail.’

Item C: change the wording “weapon” to “firearm” here and anywhere under training as needed.

Item C: change the wording from “point shoulder position” to “weaver, modified weaver or isosceles” and make this change anywhere the term “point shoulder position” is used.

Item D: Low Light- this will be addressed in more detail at our next meeting. But the following recommended changes need to be made: Any reference to “flashlight” needs to be deleted. Delete Phase 3.

**6VAC20-171-380. Entry level shotgun training**

Item A: Shotgun classroom training. This will be addressed in our next meeting.

**6VAC20-171-420 Advanced handgun retraining**

Item A. #3: leave the word “including”.

The committee will ask for a motion that the Private Security Services Advisory Board endorse the proposed changes to the Draft Regulations.

Chairman Martin announced the next meeting would be Thursday Oct. 24, 2002 10:00. Meeting will be held at Richmond Security Services, Lynchburg, Virginia.

A motion was made by Larry Daniel and seconded by Jim Rowe to adjourn the meeting. Motion passed and the meeting was adjourned at approximately 1:45 p.m.